

<b>Job title:</b>	Head of Economics and Business	<b>Salary:</b>	Competitive	<b>Contract term:</b>	Full time Permanent
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<b>Responsible to:</b>	Head of Maths, Computing and Economics Learning Area	<b>Responsible for:</b>	
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#### **Mossbourne Federation**

The Mossbourne Federation is the realisation of Sir Clive Bourne’s dream to provide the children of Hackney with an outstanding education. Since 2004 the Federation has nurtured Sir Clive’s dream by fostering kind, courteous, hard-working and well-rounded learners by providing an outstanding education based on the core values of ‘Excellence’, ‘No Excuses’ and ‘Unity’. Through upholding these core values, Mossbourne will be the first academy federation whose schools are without exception, exceptional.

The Federation’s calm working atmosphere creates well-rounded individuals who excel in the arts, on the sporting field and academically. All learners, regardless of ability, benefit from the innovative and enlightened approaches to teaching and learning within The Mossbourne Federation.

The Mossbourne Federation comprises four academies: Mossbourne Community Academy (secondary and which includes The Mossbourne Federation Sixth Form), Mossbourne Victoria Park Academy (secondary), Mossbourne Parkside Academy (primary) and Mossbourne Riverside Academy (primary).

#### **Mossbourne Victoria Park Academy**

At Mossbourne Victoria Park Academy (MVPA) we continue to build on The Mossbourne Federation ethos to provide an exceptional education for all pupils in our care. With learning at the heart of everything we do, MVPA continues to raise expectations and achievement in Hackney and its neighbouring boroughs with the belief that all students can fulfil their true potential. Our staff deliver excellent lessons; our pupils enjoy a vibrant enrichment programme and have access to debate, speech making and presentation training through our oratory specialism. Our excellent teaching staff work in a rewarding environment where everyone pulls together for the same thing; the best possible deal for our pupils.

#### **The Economics and Business Studies Department**

The Mathematics, Computing and Economics Learning Area will next year include departments for Mathematics, Computing & ICT, and Economics & Business. Consisting of only four teachers at present, rising to six next year, it is an extremely exciting place to teach.

The Learning Area is very well resourced and comprises:

- Four ICT suites - each with an interactive whiteboard and 32 PCs
- 6 classrooms with interactive whiteboards
- Two well-equipped staff offices
- Interactive whiteboards in every teaching classroom

**The Head of Economics and Business Role**

The successful applicant will be passionate about Economics and Business. They will be well organised, energetic and willing to go the ‘extra mile’. They will hold Qualified Teacher Status (QTS), have a proven track record of successful teaching across different key stages and believe that all students can succeed in Economics and Business.

The successful applicant will be in a position to shape the development of Economics and Business at the Academy and will be in a position to take on further responsibilities in the years to come as the Academy grows.

The ability to teach KS3 Maths would be an advantage.

**Key Accountabilities**

The post holder’s key responsibilities are, but not limited to:

- promoting and being committed to the Academy’s aims and objectives and to implement Academy policies
- to work with the Head of Learning Area and other staff members to ensure the effective provision of teaching and learning in Economics and Business
- to plan and deliver high-quality, differentiated lessons on a day-to-day basis
- to lead on the development of schemes of work and assessment systems in Economics and Business
- to set homework in accordance with Learning Area policy and to mark work regularly to aid progression, keep clear records of attainment and follow up on non-submission
- to keep abreast of developments in economics and business and ensure that these changes are implemented in lesson delivery and schemes of work
- To organise and run enrichment opportunities and support interventions for students within Economics and Business, including the extension class programme, G&T sessions, trips etc
- To undertake duties as directed and in accordance with Academy expectations
- To supervise prep and guided reading
- To be a member of the pastoral team and, if required, a form tutor carrying out the associated responsibilities
- To comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

**Person Specification**

Essential [E] or Desirable [D]	Requirements	Assessment Criteria		
		Interview	Application form	Task (lesson)
<b>Experience</b>				

E	<ul style="list-style-type: none"> <li>ability to teach Economics and Business to KS4</li> </ul>	✓	✓	✓
D	<ul style="list-style-type: none"> <li>ability to teach KS3 Maths</li> </ul>	✓	✓	✓
E	<ul style="list-style-type: none"> <li>knowledge and understanding of how students learn Economics and Business</li> </ul>	✓	✓	✓
E	<ul style="list-style-type: none"> <li>ability to reflect on your own and student performance in lessons and adapt practice accordingly</li> </ul>	✓		✓
E	<ul style="list-style-type: none"> <li>ability to select and devise appropriate teaching methods and resources to meet the differing needs of students in practical and written work</li> </ul>	✓		✓
E	<ul style="list-style-type: none"> <li>effective planning, assessment and record keeping</li> </ul>	✓	✓	
E	<ul style="list-style-type: none"> <li>ability to work independently and as part of a team, contributing to INSETs</li> </ul>		✓	
E	<ul style="list-style-type: none"> <li>ability to develop and maintain positive relationships with teachers, support staff and parents</li> </ul>	✓		
E	<ul style="list-style-type: none"> <li>effective classroom management and efficient organisation of resources</li> </ul>	✓	✓	✓
<b>Qualifications</b>				
E	<ul style="list-style-type: none"> <li>a good degree in a numerate subject</li> </ul>	✓		✓
E	<ul style="list-style-type: none"> <li>Qualified Teacher Status (QTS)</li> </ul>		✓	
<b>IT knowledge</b>				
D	<ul style="list-style-type: none"> <li>expert knowledge of the Microsoft package (Word, Excel, Outlook, Publisher, Power Point)</li> </ul>		✓	
E	<ul style="list-style-type: none"> <li>ability to swiftly adapt to and utilise new/various systems/software</li> </ul>		✓	
D	<ul style="list-style-type: none"> <li>capable of making effective and appropriate use of ICT in lesson delivery and within the learning area</li> </ul>		✓	✓
<b>Behavioural Competencies</b>				
E	<ul style="list-style-type: none"> <li>excellent analytical and multi-dimensional communication skills</li> </ul>	✓		✓
E	<ul style="list-style-type: none"> <li>ability to meet ALL deadlines internally and externally ensuring output consistently is of an exemplary standard</li> </ul>	✓		
D	<ul style="list-style-type: none"> <li>have the initiative to work independently with minimal supervision</li> </ul>	✓		
E	<ul style="list-style-type: none"> <li>have the upmost integrity as well as high levels of motivation and commitment</li> </ul>	✓		

E	<ul style="list-style-type: none"> <li>proactive approach and efficient time management and prioritisation skills</li> </ul>	✓		
E	<ul style="list-style-type: none"> <li>genuine interest and passion for the education of young people and the ability to contribute more widely to the life and community of the Federation</li> </ul>	✓	✓	
<b>Applicable to all staff</b>				
E	<ul style="list-style-type: none"> <li>undertake training as required to so in order to fulfil the requirements of the role</li> </ul>	✓	✓	✓
E	<ul style="list-style-type: none"> <li>support Mossbourne’s efforts both verbally and non-verbally (i.e. via actions and attitude), including adjusting performance and practice in accordance with Mossbourne’s initiatives and findings</li> </ul>	✓	✓	✓
E	<ul style="list-style-type: none"> <li>play an active role in terms of Safeguarding all students and adults</li> </ul>	✓	✓	✓

***Mossbourne Federation reserves the right to modify the above contents in order to ensure the needs of the Federation and the students are being met. The above list is not a comprehensive list; it simply outlines the expectations for this role. Mossbourne Federation provides equal employment opportunities to all employment applicants and employees without regard to race, colour, religion, gender, sexual orientation, national origin, age, disability or status. This post is subject to an enhanced DBS disclosure. The post holder must be committed to safeguarding the welfare of children.***